



Risk Management and Insurance Procedures for Clubs

At the Beginning of Season:

Emergency telephone numbers; complete necessary details for your club and post in prominent positions in your clubrooms. Examples: notice board, change rooms, kitchen.

Match Day:

Inspect playing fields and club facilities. Complete the Match Day Preparation Report. This report is retained by the club.

Each Game:

Club Representatives and Match Officials are required to complete the LV Ground Report Form before each game. This report is submitted by the home team to Lacrosse Victoria.

Injuries:

Bench Officials are required to complete a Match Day Accident Report Form for any significant injury. Injured players should be provided with the Personal Injury Report Form and the Process for Making a Claim document.

Team Managers should be Provided with the Following Forms:

- Scoresheets
- LV Ground Report Forms
- Match Day Accident Report Forms
- Personal Injury Report Forms
- Process for making a Personal Accident Insurance Claim