



Process for making a claim:

Steps to follow

1 At the time of the injury the bench officials should complete **the Match Day Accident Report Form** and submit to Lacrosse Victoria with the scoresheet. The injury should also be noted on the scoresheet.

2 Seek treatment from a qualified medical practitioner as soon as possible after the injury has occurred. Note: Request and keep all medical certificates and receipts

3 If the injured player intends to submit an Insurance claim, complete the **Personal Injury Report Form** and forward to Lacrosse Victoria

By mail Level 2, Sports House
 375 Albert Road
 Albert Park
 VICTORIA 3206

Fax (03) 9926 1393

Lacrosse Victoria will request a claim form from Sportscover. The claim form will be mailed from Lacrosse Victoria to the individual.

At the completion of treatment send the completed claim form to Lacrosse Victoria within 120 days. It is recommended that a photocopy of all documents is taken and stored by the individual.

The completed claim form **MUST** be returned to Lacrosse Victoria. Sportscover will assess claim and initiate action accordingly.

The forms are available from your club and on the website.