

Safety Contact Details and Reporting Process

Who can report?	Staff member, volunteer, or contractor	Player	Parent
What to report?	Any child safety concerns, including: <ul style="list-style-type: none"> disclosure of abuse or harm allegation, suspicion or observation breach of Code of Conduct environmental safety issues Call 000 if a child is in immediate danger 		
How?	Face-to-face verbal report, letter, email, telephone call, meeting		
Who to?	LACROSSE VICTORIA CHILD SAFETY OFFICERS:		
	Sam Watson	General Manager	9682 3300 general.manager@lacrossevictoria.com.au
	Kristen Hutchison	Development Officer	9682 3300 development.officer@lacrossevictoria.com.au
	If a Child Safety Officer is unavailable, please contact another trusted member of staff: Lacrosse Victoria: Ph: 9682 3300		
What happens next?	The Child Safety Officer will: <ul style="list-style-type: none"> offer support to the child, the parents, the person who reports initiate internal processes to ensure the safety of the child, clarify the nature of the complaint report to the leadership team: General Manager or Development Officer following discussion with the leadership team, decide in accordance with legal requirements and duty of care, whether the matter should/must be reported to the Police or Child Protection and make report as soon as possible if required 		
	The accused staff member, volunteer, contractor, child or parent will also be offered support by Lacrosse Victoria.		
Outcome	<ul style="list-style-type: none"> Investigation and outcome decided Relevant staff, volunteers, contractors, parents and child notified Policies and procedures updated where necessary 		