

# Section 1

# Lacrosse Victoria By-Laws

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## **1 Introduction**

- 1.1 Change of By-Laws Section 1,2,3  
Lacrosse Victoria By-Laws which can only be changed at a General Meeting by a 75 % majority of the members present.
- 1.2 Precedence  
The Rules of Incorporation take precedence to these By-Laws. Attention is drawn to the definitions of Officer and Member of Lacrosse Victoria in the aforementioned rules.

## **2 Officials**

### **2.1 Power to appoint Officials**

In addition to the Officers of Lacrosse Victoria listed under the Rule of Incorporation 18, Lacrosse Victoria. may appoint the following Officials:

- 2.1.1 A Patron,  
Auditor,  
Commissioner,  
and such other officials as the Board of Lacrosse Victoria may from time to time elect or appoint. All Officials (other than the Patron, Life Members and the immediate Past President) shall be elected at the Annual General Meeting of Lacrosse Victoria.

See Appendix A for a complete list of Officers, Officials and Sub – Committees.

## **3 Nomination of Officers / Officials**

### **3.1 Prescribed Form**

Nominations for all Officers of Lacrosse Victoria (Schedule A), Officials (Schedule B) members of Sub-Committees (Schedule C) appearing in Appendix A shall be on the prescribed form (Appendix B). Copies of which shall be sent to all Lacrosse Victoria officers, officials, and club secretaries at least 30 days before the Annual General Meeting.

- 3.2 Candidates for Schedule A, B, or C positions  
Candidates for Schedule A, B, or C positions must be bona-fide registered members of clubs in Lacrosse Victoria, accredited officials of affiliated clubs or non-playing supporters of Lacrosse.
- 3.3 Candidates for Schedule A  
Candidates for Schedule A (Officers) must also be members of Lacrosse Victoria Incorporated.

### **3.4 Completion of forms**

The forms properly completed must be returned to the Secretary of Lacrosse Victoria by the date indicated on the notice calling for nominations.

### **3.5 *Nomination forms not properly completed***

Nomination forms which in the opinion of the Secretary are not properly completed will be deemed by the Secretary to be invalid and the nominations contained in such nomination forms shall not be included in the lists of candidates for election. Invalid forms shall be kept by the Secretary and tabled at the Annual General Meeting when the results of ballots are declared.

### **3.6 *More than the required number of candidates***

On receipt of all properly completed Nomination Forms, lists of names of candidates for election as Officers and Officials and to Standing Committees will then be compiled and if more than the required number of persons are nominated a ballot will be conducted.

### **3.7 *Other officials***

Nominations for other officials to be appointed by the Board to the various tasks that assist in the conduct of Lacrosse Victoria's affairs will be referred to the Board.

## **4 Patron**

### 4.1 Appointment of a patron

The Board at its discretion may appoint Patrons. (One each for men's lacrosse and women's lacrosse).

## **5 Auditor**

### 5.1 An Auditor is to be appointed annually by the Board

## **6 Commissioner**

### 6.1 Appointment of Commissioner(s)

The Board of Lacrosse Victoria will appoint a Commissioner or Commissioners. The Commissioner(s) will adjudicate on all reports made under this By-Law. The Commissioner(s) will have the power to suspend, fine, warn, reprimand or clear such reported persons in order to maintain a high level of conduct of players and officials at matches controlled by Lacrosse Victoria.

#### 6.1.1 Responsibilities

The Commissioner(s) shall have full power to deal with matters hereinafter mentioned, and shall have power to inflict any one or more of the penalties provided in this By-Law .

The Commissioner(s) will not rehear a case once a decision has been made.

#### 6.1.2 Duties

The Commissioner(s) shall hear and decide:

- any matter referred to it by the Board of Lacrosse Victoria;
- any complaint or protest arising out of a breach of non-compliance of the provisions of the Rules of Incorporation, Rules of Lacrosse and the By-Laws;
- any complaint of rough play, profane or objectionable language or unreasonable conduct, or anything detrimental to the game of lacrosse.

### 6.1.3 Complaints

A complaint or protest may be lodged by an affiliated club, a player who is a registered member of a club, an official employed or appointed by Lacrosse Victoria, the head coach of either participating team, a member of Lacrosse Victoria or a member of a club affiliated in any way to Lacrosse Victoria.

Complaints lodged under the clause, concerning rough play etc., above may only be dealt with if lodged by an appointed Field Official any of the appointed bench officials, or the head coach of a participating team.

### 6.1.4 Procedures

a) *Reporting by a Field Official* - The official shall notify the player(s) concerned advising him/her/them of the grounds for the report and shall also notify the bench officials unless the incident occurs after the final whistle for cessation of play.

Following the match, the field official will provide to the player(s) reported or club official a written account of the alleged offence(s).

b) *Reporting by Bench Officials or Head Coaches* - The bench official or head coach shall call a time out (uncharged at the next dead ball and notify the head field official of the player(s) being reported. The head field official shall then notify the player(s) reported and the bench officials.

Following the match the bench official or head coach will provide to the player(s) reported or club officials a written account of the alleged offence(s).

NOTE: Players reported by bench officials or head coaches may continue to play.

c) The official is to advise the Commissioner(s) by phone of the report on the same night or by 10:00 am of the following day of the match.

The player reported must contact the duty Commissioner on the same night of the match or by 10:00 am the following day. The contact number of the duty Commissioner may be found in the Lacrosse Handbook for the season or the website.

Any person wishing to give evidence either for or against the accused must contact the Commissioner(s) at their contact phone number on the same night of the match or by 10:00 am the following day.

### 6.1.5 Defence of Accused

The reported person(s) or the club of the accused may forward to the Commissioner(s), within two days of being advised of the report by the reporting Official, a statement in writing in defence of the accused.

A telephone contact number is to be included for the reported player and any witnesses in the defence submission.

A reported person must respond to a telephone enquiry or an interview arranged by the Commissioner. This will normally be on Tuesday evening following the match at which the incident occurred. Failure by the reported person to respond by telephone or not appear at the interview arranged by the

Commissioner without reasonable grounds will result in suspension from play until contact is made.

#### 6.1.6 A Complaint or Protest

Shall:

- be in writing
- set out the grounds which such complaint or protest is based;
- be signed by the person lodging the complaint or protest;
- contain names and phone numbers of any witnesses to the event;
- be lodged with the Commissioner(s) within two days after being reported;
- shall be invalid unless the complaint, or protest or appeal is lodged in conformity with this clause.

#### 6.1.7 An Appeal Against a Decision of the Commissioner(s)

Shall:

- be in writing;
- set out the grounds which such complaint or protest is based;
- be signed by the person lodging the complaint or protest;
- be lodged with the Secretary of the Appeals Tribunal;
- be accompanied by a fee determined annually by Lacrosse Victoria;
- be lodged with the Secretary of the Appeals Tribunal the day after the date of the decision appealed against;
- shall be invalid unless the complaint, protest or appeal is lodged in conformity with this clause;
- cause the complainant to forfeit the bond amount whatever the outcome of the appeal

#### 6.1.8 Procedure for an Appeal

Any appeal must be definite and lodged in accordance with the Rules of Lacrosse Victoria.

A copy of the full text of any appeal, complaint or protest shall be sent to the parties concerned as laid down by the Rules of Lacrosse Victoria, and to all members of the Appeals Tribunal.

Evidence may be given by the plaintiff, the defendant and the person offended against.

Witnesses will be allowed to give evidence at the discretion of the Appeals Tribunal but if so allowed may be cross-examined by any party.

The plaintiff, defendant and person offended against shall each be entitled to question the other.

#### 6.1.9 Referral to Appeals Tribunal

The Secretary of the Appeals Tribunal on receiving an appeal shall:

- furnish a copy thereof to the club, player or person against whom such complaint or protest is directed by posting or delivering such copy to the secretary of the club of which the player or person is a member within 1 day of receiving an appeal;

- in like manner give to the parties to the dispute reasonable notice of the time and place of the hearing of the Appeal which shall be heard by the Appeals Tribunal as soon as possible (and not less than 3 days) after the receipt of the appeal by the Secretary of the Appeals Tribunal.

## **7 Committees**

### **7.1 Power to appoint committees**

Lacrosse Victoria has the power to appoint such committees as it deems necessary. The Lacrosse Victoria Board will appoint one of its members as an ex-officio member of each active sub-committee, with the right to cast one vote.

The sitting Chair of all sub-committees has a second, casting vote in the event of a tied vote under Rule of Incorporation. 25(8).

In this section a 'Lacrosse Victoria Member' is a member of Lacrosse Victoria as defined by Rule of Incorporation 3.1.

A 'Person' is a person interested in Lacrosse as defined in By-Law 3.2, not necessarily a Lacrosse Victoria member.

### **7.2 Indoor Lacrosse Committee**

#### 7.2.1 Composition

The Board shall appoint four persons to form the Indoor Lacrosse Committee.

#### 7.2.2 Duties

- to arrange the indoor lacrosse program;
- on an annual basis, establish a budget for the operations of indoor lacrosse;
- to establish and maintain the indoor lacrosse section of the Lacrosse Victoria website;
- to work in conjunction with Lacrosse Victoria and the Technical Committee in the arrangement of indoor lacrosse coaching accreditation courses;
- to assist other Sub-Committees of Lacrosse Victoria in the conduct of their duties on any matters associated with indoor lacrosse.

#### 7.2.3 Meetings

The Indoor Lacrosse Committee shall meet at such times and places as it may determine.

#### 7.2.4 Record of meetings

Written agendas and minutes will be available to all clubs

### **7.4 Junior Committee**

#### 7.4.1 Composition

The Board of Lacrosse Victoria shall appoint at least five persons to form the Junior Committee, with appropriate staff of Lacrosse Victoria. All Clubs shall have the right to have one representative on the Junior Committee.

#### 7.4.2 Duties

- to liaise with Lacrosse Victoria on recruitment policies particularly where there is a possibility of starting a new club in an area in which no existing club is in a position to help,

- to work in conjunction with Lacrosse Victoria and the Victorian Lacrosse Coaches' Association for the arrangement of Junior Coaching Accreditation Courses,
- to review from time to time the age groupings of teams,
- to assist other Sub-Committees of Lacrosse Victoria in conduct of their duties on any matters associated with junior lacrosse.

7.4.3 Meetings

The Junior Committee shall meet at such times and places as it may determine.

7.4.4 Record of meetings

Written agendas and minutes will be available to all clubs.

## **7.5 Senior Committee**

7.5.1 Composition

The Board of Lacrosse Victoria shall appoint at least five persons to form the Senior Committee, with appropriate staff of Lacrosse Victoria. Each club shall have the right to have one representative on the Senior Committee.

7.5.2 Duties

- to liaise with Lacrosse Victoria on recruitment policies particularly where there is a possibility of starting a new club in an area in which no existing club is in a position to help,
- to work in conjunction with Lacrosse Victoria and the Victorian Lacrosse Coaches Association for the arrangement of Coaching Accreditation Courses,
- to review from time to time the divisions of teams,
- to assist other Committees of Lacrosse Victoria in the conduct of their duties on any matters associated with senior lacrosse.

7.5.3 Meetings

The Senior Committee shall meet at such times and places as it may determine.

7.5.4 Record of meetings

Written agendas and minutes will be available to all clubs.

## **7.6 Marketing and Information Technology Committee**

7.6.1 Composition

The Board of Lacrosse Victoria shall appoint at least five persons to form the Marketing and Information Technology Committee, with appropriate staff of Lacrosse Victoria.

7.6.2 Duties

- to establish a media unit at the beginning of each year to co-ordinate the communication of lacrosse information to the media;
- to prepare a publicity policy, strategy and program and to submit it for approval to the March meeting of the Board;
- to maintain all aspects of the Lacrosse Victoria website and the databases required by Lacrosse Victoria.

7.6.3 Meetings  
The Marketing and Information Technology Committee shall meet at such times and places as it may determine.

7.6.4 Record of meetings  
Written agendas and minutes will be available to all clubs.

## **7.7 Competitions Committee**

7.7.1 Composition  
The Board of Lacrosse Victoria shall appoint at least five men and five women to form the Competitions Committee.

7.7.2 Duties  
Subject to the rules and any resolution passed by the Lacrosse Victoria Board the Competitions Committee shall:

- investigate and report to the Board on all applications for admission of new Clubs.
- recommend to the Board the allocation of all teams accepted for competition into the sections laid down in the By-Laws for the season concerned. The Board may allow such gradings at its discretion;
- prepare and/or supervise programs for home and away, semi-final, final and grand-final matches, as directed by the Board;
- function as a weather committee, whenever there is doubt or a possibility of weather conditions rendering all or individual grounds or games unfit for play;
- abandon all matches, or relocate or postpone individual matches which are rendered unplayable by adverse weather;
- advise the Secretary of each Club involved, and the Secretary of the Victorian branch of the Australian Lacrosse Referees Association, or the Officials of women's lacrosse of a decision to cancel matches not later than **12.00 midday** in the case of senior men's games and **8.30 am** in the case of junior or women's games.
- request the news media to broadcast any decision to abandon games.
- inspect or otherwise ascertain the state of grounds programmed for semi-final, final or grand final matches, and where it finds a ground to be unfit for play, order the match to be played at another suitable venue.

### NOTES:

- i) If matches are wrongly played by teams in ignorance of a decision of the Competitions Committee points shall not be awarded for such matches except with the approval of the Board.
- ii) Abandoned games shall be regarded as cancelled and shall not be played.

7.7.3 Meetings  
The Competitions Committee shall meet at such times and places as it may determine.

## **7.8 Transfer Committee**

### 7.8.1 Composition

There shall be a Transfer Committee of four Persons, no two to belong to any one Club, and at least one to be a Lacrosse Victoria Board Member. At the first meeting a Secretary of the Transfer Committee shall be elected from the members or added in a non-voting capacity.

Only the 4 elected members of the Transfer Committee and the representative from the Lacrosse Victoria Board shall have voting rights.

### 7.8.2 Duties

Subject to the rules and any resolution passed by the Lacrosse Victoria Board the duties of the Transfer Committee shall have power to:

- decide all questions relating to permits;
- grant or refuse any application for permit. Except that no permit between clubs shall be granted in any season after the first day in July in that season. This provision shall only apply to application by players who have played at least one game with an affiliated club during the current season;
- grant a permit subject to such conditions as it thinks fit;
- defer an application for permit pending the receipt of such further information as it may request;
- consider match and field official's reports and take action where the Rules of Lacrosse or the By-Laws permit or with the concurrence of the Board;
- impose fines permitted by the rules, or with the concurrence of the Board;
- undertake any other task referred to it by the Board.

### 7.8.3 Applications for Permits

Shall be in writing on the prescribed form (see Appendix C).

### 7.8.4 Decisions of the Transfer Committee

7.8.4.1 Decisions of the Transfer Committee shall be in writing.

7.8.4.2 In the event of any permit being refused, the club concerned will be advised by the Secretary of the Transfer Committee by telephone or email.

7.8.4.3 If the Transfer Committee refuses an application for a permit, the Chairman of the Transfer Committee shall endorse the Committee's reasons on the application and if there is an appeal against such refusal the application and the reasons for the refusal shall be made available to the Appeals Tribunal (see By-Law XXXXX)

### 7.8.5 Transfer Within Clubs (Men)

7.8.5.1 Except in the case of the team having a bye or giving or receiving a walkover, Clubs may transfer players between teams in their Open-Age sections in home and home matches without reference to the Transfer Committee

7.8.5.2 In the case of a Club wishing to transfer down a player or players when a team from the Club has a bye or receives or gives a walkover, an Application for Permit must be lodged with the Transfer Committee not later than 1.00 p.m. on the Thursday of that week, except where a Club selects such a player in good faith without being aware that a walkover has been given.

7.8.5.3 Permits to play in a lower section will not be required in the case of a player returning from absence on a day when the higher section team in which he had been playing has a bye or received or gave a walkover.

#### 7.8.6 Transfer Within Clubs (Women)

Not more than four players (maximum of two senior players) per team shall be allowed to move from a higher grade to their club's next lower grade in any one fixtured round of matches. Four match points lost, see 17.15

#### 7.8.7 Transfer Between Clubs

In the event of a Club refusing to consent to a clearance, a player may have one appeal to the Investigating Committee (By-Law 8.3) in any one year if:

- the player concerned has attained the age of 23 years;
- the player has not played during the previous calendar year for the club;
- if being under the age of 23 years the player has moved their place of residence a significant distance from their former residence and considerably closer to the new club.

#### NOTES:

For further information relevant to Permits see also Transfer of Players, Section 13.

This By-Law does not cover University players who are covered by Section 10 of these By-Laws.

#### 7.8.8 Fines

Shall be in the Units used for fines elsewhere in these By-Laws. Details of any fines imposed by the Transfer Committee shall:

(a) be tabled at the first meeting of the Board after the imposition thereof. The Board may either confirm or vary the fine or set it aside;

and

(b) be in writing and shall be attached to the Minutes of the Board following the match for which they were inflicted.

#### 7.8.9 Meetings

The Transfer Committee shall meet at a frequency determined mutually by the members.

- (a) The Transfer Committee is to meet, at a mutually agreed place and time.
- (b) The Transfer Committee shall meet, at a mutually agreed place and time, preferably on the Tuesday two weeks prior to the first match of each season to consider any application for an interclub transfer and/or any other business which requires the Transfer Committee's consideration prior to the first match of each season.
- (c) In the event that the Transfer Committee has not been formed two weeks prior to the first match of the season the Board shall meet to consider any Application for Permit for interclub transfer and/or any other business requiring consideration prior to the first match of that season.

#### 7.8.10 Transfer of Players

- 7.8.10.1 All Applications for interclub transfer are to be submitted in duplicate. The original is to be sent to the Secretary of the club from which the player concerned wishes to transfer, and the duplicate is to be sent direct to the General Secretary of Lacrosse Victoria.
- 7.8.10.2 The club from which the player wishes to transfer is to advise the Transfer Committee, within two weeks of the date of the application of their approval or opposition to the application. The advice to the Transfer Committee shall be in writing.
- 7.8.10.3 The Transfer Committee, should they not have received any notice within the stipulated two weeks of the lodgement of the application, shall assume that there are no objections and shall grant such Application in accordance with By-Law 7.8.2.
- 7.8.10.4 In men's lacrosse, temporary permits shall not, under any circumstances be granted. In women's lacrosse, temporary permits may be granted.
- 7.8.10.5 Where a club objects to an Application for interclub transfer the Transfer Committee is to take cognisance of the reasons for that objection and also the relevant strengths of both interested clubs before the granting or otherwise of such Application.
- 7.8.10.6 All applications for a permit for interclub transfer are to be submitted no later than 12:00 noon on each Tuesday. The applications are to be addressed to the Secretary, Lacrosse Victoria. - Transfer Committee. All applications are to be sent to the lacrosse office.
- 7.8.10.7 A player from a disbanded club which has not operated for two years or more has an automatic clearance. This gives the player the ability to move to any club in any State without restriction provided they are financial with Lacrosse Victoria.
- 7.8.10.8 A person who is or has been a member of any club in Victoria whether affiliated or not, or of any club and / or association outside

Victoria, shall not take part in any matches under the control of the Victorian Lacrosse Association Incorporated unless:

- they shall have first made application to the Transfer Committee in Section B in Appendix C hereto;
- they shall have produced to the Transfer Committee a certificate in Section C in Appendix C from the committee of the first mentioned club or of the said club and / or Association outside Victoria as the case may be.

7.8.10.9 The clearance from another association must be signed by the secretary of that association.

7.8.10.10 The Transfer Committee shall have power in its discretion to refuse or defer for any period any application made to it.

#### 7.8.11 Permits for Players (Women)

7.8.11.1 No senior player can play in more than one match on any fixtured round of matches without the consent of the Transfer Committee. For a player to be given permission to play with more than one club, both the club to which the player is registered and the club to which the player is wishing to play for shall provide written consent (see Permit form – Appendix C sections B and C). The Board will not consider any request until the necessary paperwork has been submitted.

Penalty: Loss of 4 match points to be imposed on second team played with.

7.8.11.2 An application for player permit is to be submitted on a permit form (see Appendix C). If both clubs approve the permit/transfer, the application should be completed and forwarded by the 'new / 2<sup>nd</sup> club' to Transfer Committee. Upon receipt of the completed form, one copy shall be sent to the Secretary of both clubs involved. If one or both clubs oppose the permit, the application should be submitted to Transfer Committee by the player. Upon receipt, the Transfer Committee shall send the form to the clubs involved for action. The clubs have 14 days to action and return the form (that is, either approve or reject the request) to the Transfer Committee. Failure of action or failure to return form will result in the Transfer Committee making a decision irrespective of the delay.

The Board shall grant the permit provided that:

- the permit fulfils the Lacrosse Victoria's 'in the best interests of the game' principle.

## 7.9 Technical Committee

### 7.9.1 Composition

There shall be a Technical Committee of five Persons, no two to belong to any one Club, and at least one to be a Lacrosse Victoria Board Member. A member of ALRA (Victoria) shall be an *ex officio* member of the Technical Committee if

not otherwise elected to it. At the first meeting a Secretary of the Technical Committee shall be elected from the members or added in a non-voting capacity. Only the 5 elected members of the Technical Committee shall have voting rights.

#### 7.9.2 Duties

Subject to the rules and any resolution passed by the Lacrosse Victoria Board the duties of the Technical Committee (Women) or its nominee shall have power to:

- appoint officials for women's matches
- arrange for the training and testing of club field officials
- advise on rule modifications

#### 7.9.6 Meetings

The Technical Committee shall:

- meet at a frequency determined mutually by the members.
- meet, at a mutually agreed place and time.

### **7.10 State representation Selection Committee**

#### 7.10.1 For Coaches and Officials of Representative Teams.

The Board shall appoint a Committee of five Persons not later than its February meeting to recommend the appointment of Coaches and Officials for representative teams. Recommendations for appointments shall be received from this Committee and dealt with by the Board not later than its March meeting.

#### 7.10.2 For Members of Representative Teams

A Selection Committee comprising of the Coach, and two other members appointed by the Board shall select from the registered members of Clubs affiliated with the Lacrosse Victoria. teams to represent Lacrosse Victoria. The selected team must be ratified by the Board.

### **7.11 Special Events Committee**

#### 7.11.1 Composition

Where a national championship or international event is scheduled to be held in Melbourne the Board shall appoint a committee of three persons to plan and arrange the conduct of that event.

Lacrosse Victoria, Publicity Officer and the Managers and Coaches of the team or teams involved in the event will be co-opted to the Committee if necessary.

#### 7.11.2. Duties

7.11.2.1 To take charge of all arrangements and entertainments associated with the visit to Victoria of interstate or international visiting teams with the exception of World Championships when held in Melbourne and submit a program to the Board at least one month before the event.

7.11.2.2 To take steps to raise finance to support the activities and entertainments mentioned in 8.5.3

7.11.2.3 To assist Managers and Coaches of teams representing Victoria particularly with the raising of funds towards the expenses of such representative teams.

7.11.3 Funding

The Special Events Committee may apply to the Board for such funds as they consider necessary to carry out the duties outlined in 11.11.1 above, each application to be accompanied by a budget outlining the anticipated income, if any, and expenditure involved. Such request for funds must be submitted at least one month before the event.

## **7.12 Appeals Against Decisions of a Committee**

Any person may appeal to the Appeals Tribunal against a decision of a Committee.

If any appeal be made against a decision of a Committee it shall:

- (a) be in writing;
- (b) state the grounds of appeal and the reasons in support thereof;
- (c) be lodged with the Secretary of Lacrosse Victoria within fourteen (14) days of the decision;
- (d) be accompanied by an amount which will be determined annually by the Board, which shall be forfeited if the appeal is lost.

If an appeal is lodged against a decision of a Committee, the matter shall not be further discussed or considered by that Committee.

Appeals are also addressed in the Statement of Purpose paragraph 9.

## **8 Disqualification of Clubs**

8.1 Disqualified clubs

Any club ceasing to be represented on Lacrosse Victoria or being disqualified by reason of any breach of the Rules of Lacrosse Victoria or of the By-Laws shall cease to have any claim whatever on any money, property, credits, or any other assets of Lacrosse Victoria, but shall be liable for all moneys due by it to Lacrosse Victoria.

8.2 Income and Property of Lacrosse Victoria

The income and property of Lacrosse Victoria however derived shall be applied solely to the promotion of its objectives. Members of its governing body may be appointed to a salaried office or office of Lacrosse Victoria. Honoraria may be paid to the Secretary and Treasurer, or other positions as determined by the Board. Repayment of out-of-pocket expenses, interest on money lent or reasonable and proper rent for premises demised or left to Lacrosse Victoria must be approved by the Board.

## **9 Payment of additional funds**

9.1 Payment of additional funds

The Board may require each affiliated club in respect of each of its registered members to pay to the funds of Lacrosse Victoria a contribution additional to that provided for in Rule of Incorporation 5.

9.2 Amount of additional funds

The amount of such additional contribution shall be such as the Board shall from time to time deem necessary.

- 9.3 When additional funds are to be paid  
The Board shall fix a date on or before which such additional contribution shall be paid.  
The date shall be shown on the statement furnished to a club by the Treasurer of  
Lacrosse Victoria.

## **10 Power to Make By-Laws**

- 10.1 Board By-Laws  
The Board may at any time at its discretion make Board By-Laws for the management  
of all matches or the conduct of its business, provided always that such By-Laws be not  
inconsistent with the Rules of Incorporation or existing Association By-Laws. Board By-  
Laws are in force only for the year in which they were made; they must be readopted by  
the Board at its first meeting after the Annual General Meeting.  
These By-Laws appear as Committee By-Laws

## **11 Breaches of Rules, By-Laws**

- 11.1 Breaches of Rules, By-Laws, Orders or Directions  
In the case of any breach or non-observance of the rules of lacrosse, or of the Rules of  
Incorporation or By-Laws of Lacrosse Victoria, or of any order or decision of the Board  
of Lacrosse Victoria or the other committees or sub-committees Lacrosse Victoria, the  
Appeals Tribunal shall, in its discretion have power:
- to order any match to be replayed; or
  - to award a match against the offending club; or
  - to suspend for any period during the season or any subsequent  
seasons any club, team or player; or
  - to impose on any club, team or player for each and any offence a fine  
appropriate for each offence; or
  - to make any other order it may think fit but only to a lesser degree.
- 11.2 Penalties  
The Appeals Tribunal shall have power to inflict any of the foregoing penalties (as if a  
complaint had been made) if at any meeting it shall come to the knowledge of the  
Appeals Tribunal that any affiliated club, team or member of such Club or team shall  
have committed any breach of, or has not observed any of the Rules or By-Laws of  
Lacrosse Victoria or of any order or decision of the Board of Lacrosse Victoria or the  
other committees or sub-committees of Lacrosse Victoria. But only after such club,  
team or member of such club or teams has been heard in their own defence.
- 11.2.1 Decisions  
11.2.1.1 Decision of the Appeals Tribunal shall be reported in writing to:
- (a) the Secretary of the club whose team or member is involved;
  - (b) the Secretary of Lacrosse Victoria who will report such  
decision(s) at the next Board meeting.
- 11.2.2 All actions and decisions of the Appeals Tribunal must conform to the Rules  
and By-Laws of Lacrosse Victoria.
- 11.2.3 Attendance at General Meetings  
Each club affiliated with Lacrosse Victoria shall be required to attend general  
meetings as notified by the Board. Clubs will be fined 25 units for non  
attendance at general meetings, even if an apology has been given.

## 12 University Clubs

- 12.1 A player, who previously has been a registered member of a club affiliated with Lacrosse Victoria upon being accepted for full time education at a university which has a lacrosse club:
- 12.1.1 shall be deemed to be a member of the lacrosse club of that university for a period of at least two years;
  - 12.1.2 if during that two years the player plays in at least 75% of the possible games, excepting those missed because of injury, the player may in the third year apply for a clearance to the lacrosse club of which he/she was a member immediately prior to becoming a university student. This clearance will automatically be approved (provided he / she is not financially indebted to the university club);
  - 12.1.3 while a full time student of the university shall not remain or become a playing member of any other lacrosse club unless successful in an application to the Transfer Committee for a clearance to return to the lacrosse club of which they were a member immediately prior to becoming a university student.;
  - 12.1.2 When a member of a university club ceases to be a student at that university the player concerned must complete a transfer application form returning him / her to the club for which they played before playing with the university team. Failure to comply with this section will leave the player ineligible to play lacrosse with any club affiliated with Lacrosse Victoria. Any team fielding such a player except as permitted by Lacrosse Victoria By-Laws 13.7.1. and 13.7.2 shall lose all points gained while including the player concerned in their game(s).  
NOTE: All such applications will be considered in the regular manner by the Transfer Committee giving due regard to the needs both of the university club and the club to which the player seeks to return.

## 13 Right to Enter Teams

- 13.1 A club joining Lacrosse Victoria for the first time may, on request, be exempt from player registration fees - for more than one team if applicable (but not insurance fees) for their first year of participation.
- 13.2 Except as hereinafter provided each club which is not financially indebted to Lacrosse Victoria on the last day of December of the preceding year shall, for every sixteen (12) players paid for as in the Rules of Incorporation 4.2, be entitled to have one team engaged in premiership matches in the following year.
- 13.3 An application by a club which is financially indebted to Lacrosse Victoria on the last day of December of the preceding year to enter a team or teams in the following year shall be dealt with by the Board of Lacrosse Victoria in any manner it may deem fit.

## 14 Registration of Players

- 14.1 When a player is being registered for the first time on the prescribed forms, a Player Registration form and Membership Declaration form, as indicated in appendix A of Section 2 of the By Laws must be submitted. Proof of date of birth must be submitted

with the application for underage players. A registration form and Membership Declaration form must be completed for each member (player, coach, official) on an annual basis. See Appendix A, of Section 2 of the By Laws

- 14.1.1 A Registration form and Membership Declaration form for each player must be received by the Lacrosse Office in the same week of a member's first game in any season. Penalty: A member will not be permitted to participate in further games until the forms have been received. Any non playing member (coach / field official / manager or other team official) will be required to register with Lacrosse Victoria and will complete a Registration form and Membership Declaration form.
- 14.1.2 Bench officials and other individuals who are involved in match day commitments will be required to sign the score sheet at the completion of match with which they are involved. This will be considered as temporary registration with Lacrosse Victoria, and will provide jurisdiction over these individuals by Lacrosse Victoria.
- 14.2 Such records may from time to time be added to and, with the approval of the Board, be revised. Notification of variations to the list is to contain only the changes and must also include the date of effect of the changes.
- 14.3 Such records shall at all convenient times be open for inspection by any member of the Board.
- 14.4 No club shall be allowed to compete in any match under the control of Lacrosse Victoria unless such list of players be so provided.
- 14.5 Except if playing as a substitute as permitted by Committee By-Law 14.1.1, no person shall be allowed to compete in any premiership match unless their name appears on the registration list of the club for which they may play.
- 14.6 In all cases of dispute as to whether a person is registered within the meaning of this rule, the aforesaid registered list of players shall be taken as conclusive and final evidence of such membership.
- 14.7 No person who is financially indebted to any club for which he may have played shall be allowed to play with any other club until their indebtedness shall be discharged to the satisfaction of the Board.
- 14.8 All members of State teams must be registered and financial playing members of a member club of Lacrosse Victoria.
- 14.9 An application by a club financially indebted to Lacrosse Victoria to enter a team or teams in the forthcoming season of competition shall be dealt with by the Board of Lacrosse Victoria in any manner it may deem fit.
- 14.10 Numbers conforming with Rule of Lacrosse 17.2 shall be worn on the playing top of each player in any match. Any variation of the position of numbers on the playing top shall be only with the permission of the Board of Lacrosse Victoria. The number shall be a day number allocated by the coach, provided that no two players in the team have the same number.

- 14.11 Failure of a player to wear their allocated day number or day number shall make the Club with which such member plays liable to be fined by the Transfer Committee **2 Units** for each such offence.
- 14.12 If an illegal player is played, four match points will be deducted from the offending team (irrespective of whether the team won or lost). If the offending team wins the match, the score line will be 0 - 10 in favour of the offended team and the offending team will lose 4 points. If the offending team loses the match, 4 match points will be deducted, and the score line will stand.

## **15 Power to Refuse to Register Players**

- 15.1 The Board may at any time refuse to allow any player to compete in any match, notwithstanding that his name may appear on the registration list of his club.
- 15.2 The Board may at any time refuse to register any person or may cancel the registration of any person.

## **16 Person Signing Applications for Admission of New Club**

- 16.1 No person who has signed an application for the admission to a club with open teams to Lacrosse Victoria shall, after such application has been granted by the Board, be allowed to play with another club during that season without the sanction of the Transfer Committee.
- 16.2 Such person shall, however, obtain a permit as provided for in Association By-Law 8.2.2.3 before he may play with such new club.

## **17 Club Uniforms**

- 17.1 The Secretary of each club shall register with the Secretary of the Board of Lacrosse Victoria a description of the club uniform(s) specifying the grades in which variant uniforms which will be worn and submit samples if required.
- 17.2 Any club wishing to alter its colours or design must gain the approval of the Lacrosse Victoria Board. Request for new uniforms, or alterations to current uniforms are to be detailed in writing, including at the minimum a coloured diagram, and preferably a sample.
- 17.3 The Board may refuse to register any uniforms.
- 17.4 In the event of dispute over club uniforms, priority of registration shall take precedence.
- 17.5 Every registration of a club uniform shall be deemed to be in force until superseded by a fresh registration.
- 17.6 No club or member thereof shall play in any uniform not registered with Lacrosse Victoria as the uniform of that club for the grade unless with the consent of the opposing captain and the official.
- 17.7 Women

The penalty for each player out of uniform shall be one (1) goal awarded to the opposition. The official shall inform the player and both team captains before the match commences of the penalty and is responsible to enforce the penalty by recording the infringement on the score sheet. In the event that the field official has not enforced such penalties, the responsibility is then on the opposing captain to make the official aware, before the commencement of the second half of the match, that this infringement has been committed.

- 17.8 A uniform infringement is:
- (a) A skirt / shorts / playing top / unitard worn but not approved by the Board as the team's current uniform colours and/or design.
  - (b) Advertising on clothing not approved by the Board.

17.9 Club colours

Club	Colours
Altona	Purple and gold (First strip) Navy and light blue (Second strip)
Camberwell	Red and royal blue
Caulfield	Bottle green and gold
Chadstone	Red, yellow and navy blue
Eltham	Black and Gold
Footscray	Green and white
Knox	Jade, white and navy blue
Malvern	Black and red
MCC	Red, navy blue and white
Melbourne High School	Maroon and Green
Melbourne University	Black, blue and white
Moreland	Orange and white
Newport	Black and gold
Surrey Park	White and red
University High School	
Williamstown	Navy blue and gold
Williamstown Women	Navy blue and gold

17.10 Registration of club uniforms

All club uniforms must be registered with, and approved by the Board of Lacrosse Victoria.

Any club wishing to alter its colours or design must gain the approval of the Board. Request for new uniforms, or alterations to current uniforms are to be detailed in writing, including at the minimum a coloured diagram, and preferably a sample, to the Association's Director of Administration. The clubs colours and design shall be considered registered when it receives Board approval.

All registered players playing lacrosse must wear the approved club uniform which is the numbered club jumper or top and skirt / shorts / unitard as submitted to and approved by Lacrosse Victoria. Goal-keepers may wear tracksuit pants. Unless a player has the correct uniform as agreed with the club they cannot take their place in the team. New players playing an initial two games, or substitutes, may be dressed as

appropriately as possible but must be distinguishable from the opposing team and meet the approval of the field official(s) with regard to safety and appearance. Incorrect uniforms reported to the Board will be dealt with by the Board in any manner it chooses.

A uniform infringement is:

Playing shorts /skirt / unitard worn but not approved by the Board as the team's current uniform colours and / or design.

## **18 Association Colours**

Lacrosse Victoria colours shall be Navy Blue and White.

## **19 Failure to Keep Engagements**

19.1 In the event of any club failing to attend a scheduled match in any section such club will be dealt with as laid down in current By-Laws.

19.2 Any team failing to attend a scheduled match for more than two fixtured rounds shall be dealt with as the Board may determine.

## **Appendix A – Schedule of Officers and Officials**

### LACROSSE VICTORIA INCORPORATED (Associations Incorporation Act 1981 No. 9713, Regulations)

#### Schedule A - Officers

The following are Lacrosse Victoria's Officers to be elected at the Annual General Meeting:

President

Secretary

Treasurer

Members of the Board of Lacrosse Victoria

(up to 6 ordinary members)

The candidate, proposer and seconder must all be members of Lacrosse Victoria for each of these positions.

#### Schedule B - Officials

The following are Lacrosse Victoria's Officials to be elected at the Annual General Meeting.

Patron

Auditor

The candidates need not be a member of Lacrosse Victoria but the proposer and seconder must both be members of the Lacrosse Victoria.

#### Schedule C - Committees

The following are Lacrosse Victoria's Committees the members of which are to be elected by the Board of Lacrosse Victoria:

Commissioners

Indoor Lacrosse Committee

Investigations Committee

Junior Committee

Senior Committee

Marketing and Information Technology Committee

Competitions Committee

Transfer Committee (No two members to belong to any one club.)

Technical Committee

Selection Committee (State Team Coaches and Officials)

Note: At present, age groupings for women's lacrosse are Senior, Under 19, Under 17, Under 15. For men the age groupings are Senior, Under 18, Under 16, Under 14, Under 12.

Special Events Committee

The candidates need not be members of Lacrosse Victoria, but the proposer and seconder must both be members of Lacrosse Victoria.

# Appendix B – Nomination Form

LACROSSE VICTORIA INCORPORATED  
(Associations Incorporation Act 1981 No. 9713, Regulations)

I,  
.....

...  
Print name in full

Wish to nominate for the position of  
.....

as listed in Appendix A of the Lacrosse Victoria By-Laws.

Proposer.....

.....  
Print name in full

Signature.....

Seconder.....

.....  
Print name in full

Signature.....

I accept nomination for the position  
of.....

Signature.....  
Nominee

Visit [www.lacrossevictoria.com.au](http://www.lacrossevictoria.com.au) to download forms.

# Appendix C - Inter Club Transfer Form

Application for interclub transfer  
of  
LACROSSE VICTORIA INCORPORATED  
(Associations Incorporation Act 1981 No. 9713, Regulations)

## A. PLAYERS APPLICATION

I.....of.....  
(First name, Family name) (Street, Suburb, Postcode)

being a registered member of

the.....Lacrosse Club

Registered number.....

hereby apply for a Permit to transfer to the .....  
Lacrosse Club,

with whom I expect to play in the ..... Division.

The following is an approximate record of my playing history, covering the last two seasons

20....., .....matches in .....Division for  
..... Club,

20....., ..... matches in ..... Division for  
..... Club,

The following is an approximate record of my Permit Application History covering the last three seasons:

Permit application for ..... \*

Approved/Refused

Permit application for ..... \*

Approved/Refused

Permit application for ..... \*

Approved/Refused

Date .....Signed  
Applicant

B. NOTIFICATION BY APPLICANT CLUB

If a Transfer Permit is granted to ..... I hereby

Applicant

certify that the

..... Lacrosse Club will register

..... Applicant

as a member of the Club, and it is anticipated, that

..... Applicant

will gain regular selection in the ..... Division team of the Club for the the current season.

Date .....

Signed

..... Lacrosse Club  
Honorary Secretary

C. CERTIFICATION BY PRESENT CLUB

On behalf of the ..... Lacrosse Club, it is hereby certified that, according to the Applicant

records of the Club, ..... Reg. No. ....\* is/is not financially

Applicant

indebted to this

present Club.

The Club \* approves / disapproves the granting of a Transfer Permit to

..... Applicant

for the following reasons:

.....  
.....  
.....  
.....

.....  
.....  
.....  
.....  
.....  
.....

Date ..... Signed .....

.....  
Honorary Secretary

Lacrosse Club.....

D. ADJUDICATION BY TRANSFER COMMITTEE

Approved/Refused on ...../...../20.....

Remarks:

.....  
.....  
.....  
.....  
.....  
.....

Date.....Signed:

.....  
Chairman, The Transfer Committee Lacrosse Victoria Incorporated

NOTE: After Sections A and B are filled in, the Secretary of the Applicant club should send this form to the Secretary of the player's present Club who should fill in section C and send the form to the Transfer Committee using the address below.

The Secretary, The Transfer Committee  
Lacrosse Victoria Incorporated  
13 Willesden Road  
Oakleigh  
VICTORIA 3166