
COMPETITION AND EVENTS ADVISORY GROUP (CEAG) TERMS OF REFERENCE

ROLE

The role of the CEAG is to provide advice to Lacrosse Victoria (LV) through the LV General Manager (LVGM) on matters relating to the effective operation, planning and administration of all LV endorsed competitions and events.

MEMBERSHIP

The CEAG will consist of:

- A LV Director as Chairman appointed by the LV Board
- The LV Competitions and Communications Officer (LVCCO)
- At least 3, but no more than 5, additional members
- The LV President and LVGM shall be ex-officio members

APPOINTMENT

Members of the CEAG shall be appointed within the following guidelines:

- The LV Director shall be appointed by LV Directors at the first LV Board meeting following the LV AGM
- All appointments, other than the LV Director and LVCCO, shall be for a two (2) year period
- All appointments, other than the LV Director and LVCCO, shall be ratified by the LV Board in accordance with the LV Sub-Committee and Advisory Group application process
- Wherever possible each gender shall be represented by at least 33% of CEAG membership
- No more than two (2) members from any one member club

ACCOUNTABILITIES

The CEAG will be expected to act within the following guidelines:

- CEAG members shall at all times demonstrate leadership, integrity and transparency when representing competition and event matters during meetings of the CEAG
- CEAG Members shall represent the interest of Victorian Lacrosse at all times
- The communication of CEAG matters to LV Members shall only be done so via communication from the LV Board or LV Office

FUNCTIONS

The CEAG will be responsible for the following functions:

- Ensuring the alignment of LV competitions and events with the LV Strategic Plan
- Ensuring all LV competitions and events are compliant with the LV Constitution and By-Laws
- Providing advice on the structure of LV competition and events including grading, timing, season length and game format
- Assist the LVCCO with the production of fixtures for all LV competitions and events, including finals.

- Assist the LVCCO in preparing recommendations for presentation through the LVGM to the LV Board
- Provide advice and support to other LV Advisory Groups as required
- Provide recommendations to LV in regards to event allocation
- Provide advocacy of LV decisions to the Victorian lacrosse community
- Act as a weather committee in regards to all decisions relating to inclement weather conditions

RECORD KEEPING

Minutes of all meeting of the CEAG shall be produced within 7 days for tabling at LV Board meetings.

FREQUENCY OF MEETINGS

The CEAG shall meet at such times and places as it may determine

LIMITATION OF AUTHORITY

The CEAG is an advisory group and as such has no delegated authority to make binding decisions on behalf of Lacrosse Victoria

Adopted: --/--/----

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